



**CITY OF RIDGECREST – PLANNING DEPARTMENT**

**100 West California Avenue**

**Ridgecrest, CA 93555-4054 (760) 499-5060**

**FAX (760) 499-1580**

Or (760) 499-5063, 5066

DATE: \_\_\_\_\_

Case # \_\_\_\_\_

Applicant Name \_\_\_\_\_

Phone# \_\_\_\_\_

**APPLICATION FOR:**

\_\_\_\_\_ **GENERAL PLAN AMENDMENT (GPA)**

\_\_\_\_\_ **ZONE CHANGE (ZC)**

\_\_\_\_\_ **SPECIFIC PLAN AMENDMENT (SPA)**

\_\_\_\_\_ **PLANNED UNIT DEVELOPMENT**

\_\_\_\_\_ **ANNEXATION**

**Consult Planner before submitting application package**

**City of Ridgecrest Review Fees: (Determined by Planner)**

General Plan Amendment (includes Zone Change)	\$5200	_____
Zone Change Only	\$2350	_____
Municipal Code Amendment for Permitted Uses	\$2350	_____
Specific Plan Amendment	\$2620	_____
Annexation (base amount) Plus LAFCO and special reviews	\$3980	_____

**CEQA Review Fees (Determined by Planner)**

Categorical Exemption	\$ 60	_____
Initial Study & Simple Negative Declaration	\$500	_____
Mitigated Negative Declaration	\$1575	_____
EIR (20% deposit/Full Recovery)	\$ ____	TO BE DETERMINED _

**Make Check Payable to City of Ridgecrest TOTAL SUBMITTED \_\_\_\_\_**

Ck# \_\_\_\_\_

**Department of Fish and Game Notice of Determination Fees: Collected by County Recorder After project approved, Planner will request a Cashier's Check for NOD payment as needed**

Negative or Mitigated Declaration**	\$ 2,010.25	_____
EIR**	\$ 2,792.25	_____
No Effect Filing Form signed by DFG-Need Form Letter	N/C	_____
<b>**Separate Check for Posting Fee \$50 for all documents</b>	<b>\$50</b>	_____

Separate check Payable to Kern County Recorder **TOTAL SUBMITTED \_\_\_\_\_**

CK# \_\_\_\_\_

**Geologic and Seismologic Report Review Fees: Check with Engineering**

**In compliance with the Alquist Priolo Special Studies Zone Act shall be on a per cost basis**

**\*\*\*\*\* ALL MAPS/SITE PLANS TO BE FOLDED TO 8 1/2" X 11" \*\*\*\*\***

**\*\*\*\*\* & PC ITEMS MUST INCLUDE AN ELECTRONIC COPY OF MAP ON A CD \*\*\*\*\***

See attached: Page 1,2      Application Form  
Page 3              Submittal Requirements  
Page 4 -5          Environmental Information Form

Date Application Received: \_\_\_\_\_ By: \_\_\_\_\_

Application Complete: \_\_\_\_\_ Items Missing: \_\_\_\_\_

APPLICANT'S NAME \_\_\_\_\_

Email address: \_\_\_\_\_

APPLICANT'S ADDRESS \_\_\_\_\_

PROPERTY OWNER'S NAME **(must have signature or authorization letter from property owner.)** \_\_\_\_\_

PROPERTY OWNER'S ADDRESS \_\_\_\_\_

PROPERTY DESCRIPTION (ADDRESS, ASSESSOR'S PARCEL NUMBER, PARCEL MAP NUMBER AND LOT, TRACT NUMBER AND LOT, OR OHER ACCEPTABLE PROPERTY DESCRIPTION):

\_\_\_\_\_  
\_\_\_\_\_

I (we), the undersigned hereby certify that I am (we are) **the owners** of the above described property or that I am the authorized agent of the owner **(with authorization letter attached)**. Executed under penalty of perjury this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_\_.

Applicant \_\_\_\_\_  
Print Name and Sign

Owner \_\_\_\_\_  
Print name and Sign **(Or attach Letter)**

Date \_\_\_\_\_

Date \_\_\_\_\_

Telephone \_\_\_\_\_

Telephone \_\_\_\_\_

Email \_\_\_\_\_

Email \_\_\_\_\_

**Planning Department Use**

**Application No:** \_\_\_\_\_ Electronic Copy Received \_\_\_\_\_

Zoning \_\_\_\_\_ General Plan Designation \_\_\_\_\_

Staff Assigned \_\_\_\_\_ Tentative PC Hearing \_\_\_\_\_

**NOTE: INCOMPLETE APPLICATION WILL BE RETURNED TO APPLICANT WITHIN 30 DAYS AND PROCESSING CEASED UNTIL SUBMITTAL OF COMPLETE APPLICATION.**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

# MINIMUM APPLICATION PACKAGE REQUIREMENTS (AS IDENTIFIED BY STAFF CONSULTATION)

Needed	Received	
_____	_____	1. APPLICATION
_____	_____	2. APPLICATION FEE _____
_____	_____	3. ASSESSORS PARCEL MAP _____
_____	_____	4. ENVIRONMENTAL ASSESSMENT FORM
_____	_____	5. SITE PLANS (5 COPIES AND <b>ELECTRONIC VERSION IN PDF</b> )
_____	_____	6. ELEVATIONS OF BUILDING (max size 11x17 or electronically)
_____	_____	7. PICTURES OF SITE FROM ALL FOUR DIRECTIONS
_____	_____	8. ONE 8 ½ X 11 REDUCED MAP (or electronically)
_____	_____	9. GEOLOGIC REPORT IF IN ALQUIST PRIOLO ZONE
_____	_____	10. PROOF OF OWNERSHIP (CURRENT TAX, TITLE REPORT, DEED)
_____	_____	11. PRE-LIMINARY TITLE REPORT
_____	_____	12. MAILING LIST OF PROPERTY OWNERS WITHIN 300' OF PROPERTY LINES/MAILING LABELS
_____	_____	13. LOCATION MAP
_____	_____	14. ECONOMIC FEASIBILITY REPORT (GPA ONLY)
_____	_____	15. GENERAL PLAN REFERRAL FROM COMMITTEE REVIEW
_____	_____	16. BIOTA REPORT IF REQUIRED
<u>  X  </u>	_____	17. LETTER OF REQUEST WITH DESCRIPTION OF PROJECT
_____	_____	18. CURRENT TAX STATEMENT
_____	_____	19. CHECK MADE OUT TO CITY OF RIDGECREST IN THE AMOUNT OF _____
_____	_____	20. OTHER _____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

**Environmental Information Form**  
**(To be completed by applicant)**

Project Title: \_\_\_\_\_ Date Filed \_\_\_\_\_

**General Information**

1. Name and address of developer or project sponsor \_\_\_\_\_  
\_\_\_\_\_
2. Address of Project \_\_\_\_\_
3. Name, address and telephone number of person to be contacted concerning this project:  
\_\_\_\_\_
4. Indicate number of the permit application for the project to which this form pertains  
\_\_\_\_\_
5. List and describe any other related permits and other public approvals required for this project, including those required by city, regional, state and federal agencies: \_\_\_\_\_  
\_\_\_\_\_
6. Existing zoning district \_\_\_\_\_
7. Proposed use of site (Project for which this form is filed): \_\_\_\_\_  
\_\_\_\_\_

**Project Description**

8. Site Size \_\_\_\_\_
9. Square footage \_\_\_\_\_ Number of floors of construction: \_\_\_\_\_
10. Amount of off street parking provided (Existing) \_\_\_\_\_ (Proposed) \_\_\_\_\_
11. Attach plans: (type and size) \_\_\_\_\_
12. Proposed scheduling: \_\_\_\_\_
13. Associated projects: \_\_\_\_\_
14. Anticipated incremental (phased) development: \_\_\_\_\_
15. If residential, include the number of units, schedule of unit sizes, range of sale prices or rents and type of household size expected: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
16. If commercial, indicate the type, whether neighborhood, city or regionally oriented, square footage of sales area and loading facilities: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
17. If industrial, indicate type, estimated employment per shift and loading facilities: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
18. If institutional, indicate the major function, estimated employment per shift, estimated occupancy, loading facilities and community benefits to be derived from the project: \_\_\_\_\_  
\_\_\_\_\_

19. If the project involves a variance, conditional use or rezoning application, state this and indicate clearly why the application is required: \_\_\_\_\_

20. Are the following items applicable to the project or its effects? Discuss below all items checked yes (attach additional sheets as necessary).

YES	NO	
		21 Change in existing feature of any bays, tidelands, beaches, lakes, or hills or substantial alteration of ground contours
		22 Change in scenic views or vistas from existing residential areas or public lands or roads.
		23 Change in pattern, scale or character of general area project.
		24 Significant amounts of solid waste or litter.
		25 Change in dust, ash, smoke, fumes or odors in vicinity.
		26 Change in ocean, bay, lake, stream or ground water quality or quantity, or alteration of Existing drainage patterns.
		27 Substantial change in existing noise or vibration levels in the vicinity.
		28 Site on filled land or on slope of 10 percent or more.
		29 Uses of disposal of potentially hazardous materials such as toxic substances, flammable or explosives.
		30 Substantial change in demand for municipal services (police, fire, water, sewage, etc.)
		31 Substantially increase fossil fuel consumption (electricity, oil, natural gas, etc.)
		32 Relationship to a larger project or series of projects.

**Environmental Setting (attached additional sheets as necessary)**

33. Describe the project site as it exists before the project, including information on topography, soil stability, plants and animals, and any cultural, historical or scenic aspects. Describe any existing structures on the site and the use of the structures. Attach photographs of the site \_\_\_\_\_

34. Describe the surrounding properties, including information on plants and animals and any cultural, historical or scenic aspects, indicate the type of land use (residential, commercial, etc.), intensity of land use (one-family, apartment houses, shops, department stores, etc.), and scale of development (height, frontage, set-back, rear yard, etc.). Attach photographs of the vicinity \_\_\_\_\_

35. Certification: I hereby certify that the statements furnished above and in the attached exhibits present the data and information required for this initial evaluation to the best of my ability and that the facts, statements and information presented are true and correct to the best of my knowledge and belief.

Date: \_\_\_\_\_ By: \_\_\_\_\_

Title \_\_\_\_\_

For \_\_\_\_\_